



Committee Chairs for 2011-2012

North Star Elementary School has a large and active PTA. We have over twenty-five committees that work hard to enhance the learning environment for the students at North Star. We are in need of volunteers to chair these committees and ask that you consider devoting some time to North Star next year.

The PTA is now recruiting **chairs and co-chairs** for the 2011-2012 school year. In September, we will recruit volunteers to serve on these committees. If you are interested in chairing a committee, please indicate your committee preference below. Please print and return this form by April 30, 2011. You may submit it at school in an envelope marked North Star PTA Committee Chairs — Patti Westergard. For more information on any of these committees and the time commitment involved, please e-mail Patti: westergard@comcast.net.

____ YES! I would like to co-chair a committee. My preferences are:

1. _____
2. _____
3. _____

Your Name: _____

Phone Number: _____

Email Address: _____

Child(ren) and Grade Entering:

1. _____
2. _____
3. _____

COMMITTEE CHAIR POSITIONS 2011-2012

Basket Fundraiser

Organize the spring basket fundraiser/social event.

Book Fair

Organize the annual book fairs.

Calendar

Maintain the NS calendar, actively updating it to keep it current.

Community Service

Organize a few community service projects that involve student participation.

Family Activities

Organize fun family activities like BINGO, hayride, tile night, Lip Sync, etc.

Health and Wellness Coordinator

Serves as liaison between School Nurse and PTA, communicates needs of the School Nurse's office, helps to organize wellness programs and activates.

Interior Beautification

Decorate the front doors and office bulletin board with seasonal decorations.

Landscaping

Enhance the exterior landscapes of the school.

LAUNCH

Organize the after school enrichment program for 3rd-5th graders.

Legislative

Monitor legislative issues that affect NS students, report to the membership.

Library

Schedule library volunteers. Maintain library volunteer schedule, train volunteers on computerized library coding system, assist Librarian as needed.

Mass E-Mail System

Maintain e-mail database. Create and send mass e-mails as directed by State/District/Principal/Vice Principal/Executive Board.

Meet Your Teacher

Organize the Back To School Meet Your Teacher Event held in August.

Membership

Actively encourage people to join PTA, maintain membership records.

Newsletter

Edit, format and compile the bi-monthly *North Star News* newsletter.

Phys Ed Support

Help the Phys Ed teacher organize Family Fitness Night and Field Day.

Post Office

Run the in-school mail system with the 3rd grade students.

Product Incentives

Collect and submit Box Tops, ACME receipts, Zingo's receipts etc.

Reflections Arts Program

Promote student participation in the art contest, organize awards celebration.

School Pictures

Coordinate the photography company, help on picture day and distribute photos.

Spirit Wear

Sell North Star Spirit Wear at school functions. Advertise sale of Spirit Wear, receive and process online orders.

Spirit Walk

Organize the fall Walk-A-Thon fundraiser.

Staff Appreciation

Host luncheons for staff and attend to other staff needs like baby gifts, sympathy cards, end of the year gifts and staff meeting snacks.

Star Light

Host parent coffees, attend to North Star family needs.

Student Directory

Maintain the Directory database and send regular PDF updates to Webmaster for posting.

Student of the Week

Select and purchase student of the week items.

E-mail Hotline

Read e-mails on nspta hotline, respond to e-mail inquiries from North Star parents with 24 hours.

Welcome Packets

Compile welcome packets with back-to-school forms and flyers.

PTA Website Webmaster

Maintain the "New" NS web site, updating as required.

Yearbook

Photograph school events and produce the yearbook.