



North Star PTA - Instructional Support Grant Request (2023-2024)

The North Star PTA is committed to, among other things, helping with funding of educational programs and needs of the school. This year the PTA has budgeted for up to \$300 teacher/staff support/grade level team within "instructional support".

If a grade has a financial need for funding for educational and/or enrichment programs or needs for the school, please complete this form and submit to Dr. J for review. (Submit to her mailbox.)

ALL INITIAL GRANT REQUESTS TO BE SUBMITTED BY December 1, 2023.

The requesting teacher/team will be notified via email once the request has been reviewed by Dr. J and the PTA. For successful applications, submit a completed grant request form (this document) along with documentation to support/validate the estimated expenditure. Do not purchase items until you have received an email from Jen Stephenson stating you have been approved and for how much. We try to approve all or part of all grants submitted, so not all grants are fully funded.

Date of request: _____

Staff Member Submitting Request: _____

Contact Email: _____

Grade Level: _____

Funding sources already sought: _____

*Documentation requirements on next page.

=====

For PTA Use Only:

Date Rec'd: _____

Reviewed by Dr. J: _____

Request - **Approved** or **Denied**

Amount Approved:\$ _____

Notification Sent: _____

